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Approved For Release 2000/08/29 : CIA-RDP78-05538A000200050001-4

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18 APR 1958

**MEMORANDUM FOR:** SSA (Comptroller)

**SUBJECT :** Excess Agency Stocks

**REFERENCE :** Memorandum dated 13 March 1958, from  
Chief, PP/S to SSA-DD/S, subject same  
as above

1. Reference memorandum recommended that the SSA-DD/S initiate a total examination of the surplus materiel stocks situation and the development of policy and procedures under which surplus materiel can be made available to operational activities without fiscal billing against the activity, and irrespective of the current programmed level of the activity.

2. Under present procedures excess or surplus property may be issued to requesting components provided that the cost charge for such property does not increase the total costs of the operation to an amount in excess of the total project approval. In cases where the total property authorization of the project has been used and where the total project approval has not been exceeded, additional property authorization is issued to cover the cost charge to the project for the value of the excess or surplus property requisitioned. When the dollar level of the project approval has been reached additional property authorization will be issued based on an increase in the project approval by the appropriate approving authority provided that the property required is on hand and will not be replaced when issued. This procedure is based on the principle that the DCI or other approving authority, in approving a project at a given dollar level, intends that the sum of all things of value furnished for the operation of that project (whether it be funds, new materiel purchased, normal stocks on hand or surplus stocks) should not exceed the dollar level of the project approval.

3. It is assumed that the existing Agency policy is, wherever possible and without detriment to operational needs, to make use of Agency owned surplus materiel rather than make new purchases of similar items. Instructions for preparation of Project Outlines require the preparation of a logistics annex. This annex details the estimated logistics requirements and is coordinated with the Office of Logistics or its representative prior to the projects being forwarded for approval. The

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Office of Logistics should make the determination as to whether or not all or part of these items can be satisfactorily furnished from stock or by purchase. If there is any doubt they should consult the operational element concerned.

4. Since the present procedure is based on the above-mentioned Agency policy regarding project approvals, it is the opinion of this Office that no change should be made in the present procedure for requisitioning of excess Agency stocks.



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Deputy Comptroller

Attachment: Ref. Memo

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TAS/LLM/mlc(11 April 1958)

CONCUR:

BJ  
Chief, Supply Division,  
Office of Logistics

4.21-58  
Date

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ORIGINAL DOCUMENT MISSING PAGE(S):

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